

Final Minutes – Macclesfield Harriers & AC Committee Meeting

Macclesfield Leisure Centre

Thursday 27th April 2023

- **Attendees** – Keith Mulholland [KM], Mark Godden [MG], Kim Eastham [KE], Barbara Murray [BM], Ray O’Keefe [RO’K], Tom Whittington [TW]

1. Apologies - Bob Lynch, Sue Stockdale[SSt], Mark Wheelton[MW], Steve Swallow[SSw], Emma Lord

2. Previous Minutes – Accepted

3. Finance [MG]

- The club have received 14k this month. This is made up of club membership subscriptions [12k] and with thanks to Charlie Bird, a grant for 2k that will be used for field equipment.
- Membership renewals are now overdue by nearly 1 month. Approximately 50% of the senior membership have yet to renew & 30 juniors
 - Social media reminders to be posted – Action MG
- The Welcome leaflet for new members currently used by T&F, is to be reviewed by all running sections for use. Action All
- EA numbers to be checked /updated by 20th May – Action MG

4. Welfare [SSt/MW – written submission]

With regards to the two previously mentioned club welfare cases, one case is now closed and another is still ongoing with no further update at this time.

5. Section Updates

- **Road Running [RO’K]**
 - Good participation continues with some very good results.
 - Many thanks to the volunteers that marshalled for the club at Wilmslow HM. Wilmslow will make a monetary contribution to our club funds.
 - RO’K will continue as Road Running Manager for this season and going forward after this, will continue to organise the Road Handicap event and the organising of marshals for the Wilmslow HM.
- **Fell [TW]**
 - Four races completed already in the season and it has been a quiet start.
 - The summer series starts 3rd May with Rainow 5 and good attendance is expected for runners and marshals at this popular race.
 - Dogs on ‘Green’ runs – Continuing with no issues experienced. This will be reviewed again at the next committee meeting.
- **Trail [NG – written submission]**
 - Trail runs continue to be arranged each weekend [either 1 or 2 on Saturday and/or Sunday.

- A new venture of 'Trail Group on Tour' [longer runs, further afield], are proving popular
- The Summer Series of races are soon to start and will be promoted.
- **Cross Country [MW – written submission]**
 - Both leagues have now completed and AGM's completed.
 - Prospective dates for the forthcoming season have been organised.
 - MW to continue to work with EL on handover of XC responsibilities.
- **Track & Field [BM]**
 - First meeting of the season took place at Ellesmere Port with 50 athletes from MH&AC, across all age categories.
 - Due to issues with their track, Crewe & Nantwich will host their T & F event this year, at Macclesfield.
 - The track at Macclesfield does require re-surfacing in the near future. Discussions with Everybody Leisure will continue to take place by club representatives regarding essential maintenance and by MADF regarding providing enhanced facilities using MADF funds. So far MADF has been frustrated in talks with local reps from ESAR.

5 Club Colours [SSw – written submission]

- There are no issues with our kit supply, as new stock is being ordered via the supplier who also supplied wasp sports [our previous supplier].
- The committee agreed to the request for a trial of new sublimated vests, a small 'test' order will be placed. Female fit will also be available. Once tested by volunteer athletes, feedback will be reviewed.

6. Vacant Club Position [KE]

- Club Statistician – KE is handing over to Jim Rowley [from 1st May 2023].
- Cross Discipline Challenge – Dave Larkin would like to step down and is looking for a volunteer to pick up this role. The role will be advertised.
ACTION- KC

7. Leader Training update - All

- New leaders agreed for 2023 = 17
 - i. A/B – 4
 - ii. C – 4
 - iii. D – 4
 - iv. E – 2
 - v. Trail – 3
- The club have worked hard to formalise all required training and support for leaders & coaches. It has been a long time aim, that all group leaders/coaches should be qualified at the appropriate level. All group runs should be led by a suitably qualified leader. The committee welcome & support leaders/coaches that wish to further enhance their qualification[s].

8. First Aid Requirements -All

- Discussion took place regarding the recent changes by UKA [first aid training requirements for leaders/coaches]. With the purpose of supporting, building confidence [where required] and enhancing the leader experience, concluded:

- i. Cat A training – Basic First Aid Training Certificate [Online & approx. 2 hrs]. This is the base level course for leaders/coaches. This course is sufficient for licence renewal. All group runs starting from the Leisure Centre and all Town Centre locations will be considered ‘Cat A’ runs.
 - ii. Cat B training - The club will support any leader that wishes to undertake this 1 day ‘First Aid Training’ Certificate. Any leader, managing groups on an ‘off road’ route, are strongly encouraged to undertake this 1 day training [for example Trail group runs and some road group runs].
 - iii. Cat C training – All Fell runs and runs that start from and around Teggs Nose will be considered ‘Cat C’ runs. The club will aspire to support all Fell leaders [and Trail leaders where appropriate], through this 2 day ‘Outdoor First Aid Training’ Certificate.
 - iv. The club will look to source and organise local training for the 1 & 2 day training.
- 1 day ‘First Aid Training’, was successfully delivered by ‘Everybody Leisure’, for a group of 12 leaders in early April.
 - UKA will accept some alternative first aid qualifications that leaders have achieved through their professional/career training. These can be presented to UKA at renewal for consideration.
 - Guidelines regarding First Aid requirements for leaders will be published [based on the points above & will be posted to the Running Leaders FB page soon]. Action KE

10. Macc RunFest / HM Update – [KM/RO’K]

- ‘Run Through’, in partnership MH& AC will deliver this event on 29th October and promotional activity has started on social media
- Run Through have offered £25 per volunteer marshal that the club provide. Monies raised through this, will be donated to our chosen charities [which will be confirmed at a later date].
- Volunteer organisation and information – Action RO’K

11. Club Standards – [KE]

- Many thanks too Barbara Murray and Bob Lynch for all the work they undertook in writing our club standards. These standards are a UKA requirement and need to be reviewed [and resubmitted] on an annual basis as part of the club affiliation. The responsibility for review and resubmission will be placed within the Secretary role – Action KE

12. AGM 2024

- Date set for 22nd March at 7pm [Friday], at Macclesfield Rugby Club

13. Date of next committee meeting – 22nd June